

Colony Biltmore Greens Homeowners Association
VISION COMMUNITY MANAGEMENT
9633 SOUTH 48TH STREET SUITE #150
PHOENIX, AZ 85044 (480) 759-4945 / FAX (480) 759-8683

RESOLVED, that the following **GUARDHOUSE VISITOR ENTRANCE POLICY** shall be adopted effective immediately:

Colony Biltmore Greens Homeowners Association has established the following Guardhouse Policy for visitors to our neighborhood. This Policy will be deemed part of the Association Rules and is subject to amendment or modification at any time by majority vote of the Board.

Authorized and Invited Visitors

Authorized visitors or invited visitors are identified as either those individuals listed on a resident's information card or those individuals whose arrival has been called in ahead by the resident. If the visitor's name is on a card, he/she has access at any time. The guard is required to confirm the visitor's identity by viewing some form of visitor identification. If the driver refuses or lacks such identification, he/she will be turned away and considered to be a trespasser if he/she continues driving into the community.

All other visitors who present themselves to the guard for access require the guard to call the resident before allowing the visitor into the community. Confirmation of the identity of other visitors is the same as noted above. If the resident does not answer, the guard must deny the visitor access.

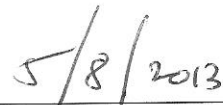
In all cases, the guard must log in the license plate number of any visitor vehicle.

Unmanned Guardhouse

On occasion, the Guardhouse may be unmanned for a short time as the guard takes a restroom break. A sign will be placed at the entrance asking visitors to wait until the guard returns.



Authorized Signature



Date