

# **INFORMATION FORM AND PETITION** **FOR BARKING DOG COMPLAINT**

## **Requirements For Submitting A Petition:**

- Complete the Information Form.
- At least 3 parties must sign the attached petition, 2 of which may be from the same address.
- If you are unable to get the required signatures, you must submit at least one of the following:
  - a. A videotape of the barking dog with a log describing the dog and the dates and times when the barking occurred.
  - or
  - b. An audio tape of the barking dog with a log describing the dog and the dates and times when the barking occurred.
  - or
  - c. A written log describing the dog and the dates and times when the barking occurred.

In extenuating circumstances, petitions that do not meet the above requirements will be considered for prosecution. However, an explanation why the requirements have not been met must be stated on the **INFORMATION FORM**.

Please **keep a copy** of this Petition.

Return the **original INFORMATION FORM** and **PETITION** to:

**PHOENIX CITY PROSECUTOR'S OFFICE**  
**ATTN: CHARGING BUREAU**  
**P O BOX 4500**  
**PHOENIX AZ 85030-4500**

If a charge is approved, you will receive written notice to contact our Office for an appointment to appear before a judge and sign the criminal complaint. If the dog owner requests a trial, you will be subpoenaed to appear in court to testify. It will be at least 2½ months from the signing of the complaint to the first trial setting. Please note that the charge may be converted to a civil violation rather than a criminal violation at the discretion of the prosecutor.

# INFORMATION FORM FOR BARKING DOG COMPLAINT

Keeping a dog which is in the habit of barking or howling is a violation of Phoenix City Code, Section 8-2. Before this Office files a formal complaint in court, precautions must be taken to ensure the correct identification of the defendant. If the defendant fails to appear in court in response to a summons, and a warrant for his/her arrest is issued by the court, the description of the defendant must be sufficient to preclude the arrest of the wrong person.

Please provide as much of the following requested information as possible to ensure the correct identification of the dog owner and to expedite the issuance of a complaint.

_____			_____			_____	
(last name)			(first name)			(middle initial)	
_____		_____	_____		_____	_____	_____
(race)		(sex)	(DOB, or approx. age)		(height)	(weight)	(eye color) (hair color)
_____						_____	
(street address, apartment #)						(telephone no.)	
_____						_____	
(place of employment)						(telephone no.)	
_____							
(List all vehicle license numbers, makes, models belonging to animal owner)							

Describe the dog(s) in question:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe the problem in the space provided on the next page. Be sure to include the following information:

- Specific dates when the dog owner was notified of a disturbance and asked to keep the dog quiet.
- Any efforts taken to resolve the problem. For example, contacting your Home Owners Association.
- Specific dates and times when the barking occurred, including the incident referred to on the petition.



# PETITION

We, the undersigned, do hereby state that we have been disturbed by a BARKING DOG owned by:

\* \_\_\_\_\_  
(owner's name)

at \_\_\_\_\_  
(address location)

on the \*\* \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_, from \_\_\_\_\_ to \_\_\_\_\_ o'clock  
(day) (month) (time) (time)

**Complainant's Information:**

\_\_\_\_\_  
(signature) (name printed)

\_\_\_\_\_  
(address) (phone number)

**Only one (1) address location per Petition will be accepted, additional Petitions can be sent for more address locations upon request.**

\* Please give the first and last name of the person owning, keeping or maintaining the dog at the time of this incident.

\*\* Please give one definite date the dog barked. Note that although only one date of violation is listed, this must involve a continuous problem and not be an isolated incident.

All petition signers must be willing to appear and testify in Court if necessary, that they heard the dog bark on the above date at the above location.

1. \_\_\_\_\_  
(signature) (name printed)

\_\_\_\_\_  
(address) (phone number)

2. \_\_\_\_\_  
(signature) (name printed)

\_\_\_\_\_  
(address) (phone number)

3. \_\_\_\_\_  
(signature) (name printed)

\_\_\_\_\_  
(address) (phone number)

4. \_\_\_\_\_  
(signature) (name printed)

\_\_\_\_\_  
(address) (phone number)

## INFORMATION TO HELP WITH BARKING DOGS IN THE CITY OF PHOENIX

When there is a problem with barking dogs, it is helpful to talk to or leave a note for the animal owner. Although this may be difficult to do at first, communicating with the animal owner is usually the most effective way to resolve the problem.

To talk to your neighbor:

- Try to talk to your neighbor when you are not frustrated about the barking.
- When you approach your neighbor, be calm and plan to discuss the barking in a friendly manner.
- Inform them of the time of day or night that the dog is barking.
- Ask the neighbor whether you can contact them, day or night, when the barking is a problem.

If leaving a note for your neighbor:

- Explain what the dog does when the family is away from the residence.
- Choose words that are not offensive or intimidating to the dog owner.
- If you feel safe doing so; leave them your name, telephone number, or address so they can respond to your letter.

### ADDITIONAL RESOURCE INFORMATION:

<b>Arizona Humane Society</b> Calls on mistreated, abused, and neglected animals	(602) 997-7585
<b>City of Phoenix Public Works Solid Waste</b> Calls on accumulated feces and odors	(602) 262-7251
<b>Maricopa County Animal Care and Control</b> Picks up dogs at large and dogs that bite	(602) 506-7387
<b>City of Phoenix Neighborhood Services</b> Calls on crowing roosters	(602) 262-7844

If you live outside of Phoenix, contact the Police Department in your area for information.

## PHOENIX CITY ORDINANCE

### Sec. 8-2 Barking or Howling Dogs

- A. No person shall keep a dog within the city limits which is in the habit of barking or howling or disturbing the peace and quiet of any person within the City.
- B. A person who violates this section is guilty of a Class 1 misdemeanor however, the city prosecutor may authorize the filing of certain cases or classes of cases as civil violations unless the person has previously been found responsible or guilty of violating this section.
- C. A person found responsible for a civil violation of this section is subject to a sanction of not less than one hundred fifty dollars nor more than two thousand five hundred dollars.
- D. In addition to any other penalty authorized by law, a person found guilty of a criminal violation of this section shall pay a fine of not less than one hundred fifty dollars.