



FOOTHILLS RESERVE MASTER HOMEOWNERS ASSOCIATION CODE OF CONDUCT

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CODE OF CONDUCT

Adopted

October 17, 2016

1. All individuals within the Foothills Reserve Master, including association members, residents, and visitors, must conduct themselves in a civil and courteous manner at all times and must not jeopardize or interfere with the rights and privileges of others.
2. Loud, profane, indecent or abusive language is prohibited.
3. Harassment or physical abuse of any person by another is prohibited. Behavior will be considered harassing if it is a course of conduct directed at person(s) that causes the person(s) emotional distress and serves no legitimate purpose. Examples of harassment include, but are not limited to, sexual advances/innuendo, personal attacks, threats, bullying, and criticism or taunting another in a manner likely to provoke a disorderly response.
4. No person's actions shall compromise the safety of another (including, but not limited to, Members, residents, guest, employees and vendors).
5. Abusive use of the equipment located in the common areas is prohibited.
6. No person's actions shall involve any criminal act, which may be handled by the Association or referred to an outside agency or both.
7. No person shall interfere with the duties of Board Members, committee members, management staff, employees and contractors. No person shall interfere with the duties of the management staff or contractor executing a contract in process. All communications with the contractors must go through the board president, community manager or committee liaison.
8. If during the course of any Board meeting, Membership meeting or Annual meeting of the Foothills Reserve Master Association, or during any other interactions or communications with the Association or its representatives, any person engaged in unruly, disruptive or otherwise uncivilized behavior, said person engaging in unruly, disruptive or otherwise uncivilized behavior will be asked to, and is required, to immediately cease and desist this behavior.
9. If, after being asked to cease and desist the behavior either in writing or verbally during conducting Board business, the violating actions/behavior continues, said person shall be subject to sanctions as imposed by the Board of Directors. These sanctions can include, but are not limited removal, suspension of privileges, and/or levying of fines. Levying of fines shall be in accordance with the Fine Policy/Fine Appeal Process effective September 1, 2016.
10. The Board may at any time and without notice, levy monetary penalties and/or fines to recover costs incurred by the association from the gross negligence, willful misconduct, and/or violation of this Code of Conduct by said person. Recovery of costs, include but are not limited to, legal fees, management fees, property damages, meeting relocations, and/or procurement of security services current or in the future as deemed necessary by the Board of Directors, the Property Management firm and/or other legal authority.

