



Woodland Park Improvement Association, Inc REQUEST FOR CLUBHOUSE RESERVATION

Please complete this form to apply to reserve the Woodland Park community clubhouse for a meeting or party. Reservations are accommodated on a first come, first serve basis. The homeowner is responsible for the condition of the clubhouse. If the clubhouse is found in unacceptable condition after use of the facilities, the homeowner will be charged for all damages and professional cleaning.

You may not restrict other residents from access to and/or use of the pool during your reservation. No smoking is allowed in the clubhouse.

HOMEOWNER: _____ LOT #: _____

ADDRESS: _____

PHONE #: _____ EMAIL: _____

Description of Event: _____

Date of Event: _____

Start Time: _____ End Time: _____

***Please submit this form at least 7 days prior to the event to:
Woodland Park Improvement Association, Inc.
16625 S Desert Foothills Pkwy, Phoenix, AZ 85048
WoodlandPark@WeAreVision.com***

** confirm Property Manager contact information and address prior to delivering*

Signature of Homeowner

Date

BELOW PORTION TO BE COMPLETED BY HOA REPRESENTATIVE:

The above described request is:

_____ Approved _____ Denied _____ Approved subject to the following conditions

HOA Representative & Title

Date

Condition Inspection Date: _____

Charges to Homeowner: _____